

THOMASTON HOUSING AUTHORITY

April 9, 2009

The April meeting of the Thomaston Housing Authority was called to order at 7:00 P.M. by Vice Chairman Peter Foley.

Present: Vice Chairman Peter Foley; Commissioner Catherine Russ, Commissioner Cheryl Flanagan; Commissioner Virginia Valaitis; Executive Director Green Manor-Francis Savage; Executive Director Grove Manor, Tina Banks

Absent: Chairman Jack Torrence

GROVE MANOR

There was one new application.

A motion to accept the one new application was made by C. Flanagan; seconded by V. Valaitis. Motion carried.

A motion to accept the March 2009 Minutes was made by C.Flanagan; seconded by V.Valaitis. Motion carried.

A motion to accept the Financial Report from March 2009 was made by C.Flanagan; seconded by V Valaitis. Motion carried.

Old Business: Director Tina Banks reported that the USDA-RD visit went well. She provided a copy of the Physical Inspection to Board members. All categories showed standards were met and acceptable. Although there are some changes that need to be addressed we were not in violation and can do them as we continue along making improvements. A stove in the Community Room will be replaced with one that has control knobs on the front to provide handicap accessibility.

Quality Stone has been re-pointing the building and has completed all of the work below ground level. They will quote on the cost for doing the remaining of the building where the potential for water damage from seepage is greatest.

New Business: Tina reported that per order of USDA-RD, as soon as a one bedroom apartment becomes available, the tenant now occupying the handicapped accessible apartment will have to move as they are not in need of handicapped accessibility.

Tina reported she has been looking for ways to decrease spending in the way of lowering temperature in hallways and looking for new bids on snow plowing and landscaping. Any suggestions by anyone would be welcome.

Thomaston Savings Bank provided a seminar on Identity Theft to the residents. They were provided with booklets of phone numbers and contacts of who to notify should they

become victims and advice and tips of how to avoid this type of fraud. Tina reported it was very informative and very well received.

A motion was made to adjourn by C. Flanagan at 7:18 P.M.; seconded by V.Valaitis. Motion carried.

Respectfully submitted,

Catherine Russ
Secretary/Treasurer

GREEN MANOR

The meeting of the Thomaston Housing Authority was called to order by Vice Chairman Peter Foley at 7:20 P.M.

There were two new applications.

A motion to accept the two applications was made by C. Flanagan; seconded by V.Valaitis. Motion carried.

A motion to accept the March 2009 Minutes was made by C. Flanagan; seconded by V.Valaitis. Motion carried.

A motion to accept the Financial Report from March 2009 was made by V.Valaitis; seconded by C.Flanagan. Motion carried.

Old Business: Director Fran Savage reported that on April 14th, the advertisement for bids for the Roofing Project under the Small Cities and Towns Grant will be posted in the newspaper. A pre-bid walk thru is scheduled for April 22nd, and the opening of the bids will take place at the Lena Morton Gallery, Thomaston Town Hall on April 22, 2009

New Business: Fran reported that we are in the process of a two year audit with a walk thru scheduled for April 19, 2009.

A motion was made to adjourn by C.Flanagan at 7:35 P.M.; seconded by V.Valaitis. Motion carried.

Respectfully submitted,

Catherine Russ
Secretary/Treasurer